

CONSTITUTION

RADIO STATION WHYU

THE VOICE OF NEW YORK UNIVERSITY

NEW YORK UNIVERSITY
UNIVERSITY HEIGHTS CENTER
UNIVERSITY HEIGHTS, NEW YORK 53, N.Y.

STUDENT ACTIVITIES

TELEPHONE: LUDLOW 4-0700

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ARTICLE I

This organization shall be known as RADIO STATION WNYU, THE VOICE OF NEW YORK UNIVERSITY. It shall have the following aims, ideals, and purposes:

1. To provide to all students desirous of it, an opportunity to develop their talents in the field of radio broadcasting and in the related fields of production and public relations.

2. To provide facilities for the employment of students in the administrative affairs of a radio station.

3. To offer qualified students the advantages of working directly in a complete radio station and to provide technical positions to those students desirous of obtaining dexterity and experience in radio engineering.

4. To provide an outlet for literary work designed for radio use by students.

5. To maintain a constant program schedule except for public emergency or necessity, legal restrictions, labor disputes, strikes, boycotts, secondary boycotts, Acts of God (whether or not such Acts of God have occurred frequently or habitually or are of a common or seasonal occurrence in the general locality) or for any other reason, including but not restricted to mechanical breakdowns, beyond the control and without the

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fault of WNYU, in which the following areas are to be covered:

- a. broadcasts of campus news
- b. music of all types and kinds
- c. interviews
- d. documentary productions
- e. all special campus activities of

interest to students.

6. To adhere to the following broadcasting code:

- a. to relay matters of student importance to the campus without delay
- b. to present news with fairness and accuracy in an unbiased manner and to in no way select news for the purpose of furthering or hindering either side of an issue
- c. to clearly differentiate between reportorial and editorial broadcasts
- d. to refrain from broadcasting any material attaching by statement or inference any racial or religious group and to refrain from the broadcasting of any material which will, in any way, lead to racial or religious discrimination, prejudice, or inflammation
- e. to prevent the use of any material of doubtful propriety or morality
- f. to make available equal opportunity to all candidates for student office, the use of the facilities

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of the station

g. to adhere in all ways and manners to the laws and rules of the United States Government involving the operation of a radio station

h. to provide at all times, -broadcasting material of the highest quality, and to provide material in accordance with the desires of the listening audience of W N Y U.

ARTICLE II

Membership in W N Y U shall be open to all undergraduates of the University College of Arts and Sciences, and the College of Engineering. Membership will be granted to a student on the basis of his willingness to work and cooperate with others and his general aptitude for radio work.

ARTICLE III

The administrative positions of W N Y U and their respective duties shall be:

1. THE STATION MANAGER: He shall be the president of the station and shall act as the officer with ultimate responsibility for all activities; he shall confirm all proposed broadcasting material; he shall act as Presiding Chairman of all meetings of the Executive Committee of the station and of all meetings of the members of the station at large; he shall have the ultimate responsibility of maintaining the ideals and standards of the station.

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2. THE PROGRAM DIRECTOR: He shall be a vice-president of the station and shall act as coimmediate subordinate and assistant to the Station Manager; he shall arrange and schedule the material to be presented on the air; he shall be in charge of the program staff and the training of announcers and their performance; he shall at all times work in conjunction with the officers of other departments in carrying out his duties; he shall have sole responsibility for the functioning of the program schedule; he shall be in charge of all preparatory matters involved in actual broadcasting.

3. THE CHIEF ENGINEER: He shall be a vice-president and shall act as coimmediate subordinate and assintant to the Station Manager; he shall head the technical staff of the station; he shall be responsible for the repair and maintenance of all technical equipment and shall be the only one authorized to do such; he shall be responsible for the training and performance of all control room operators. The operation of the tape recorders and the mechanics of recordings shall be under his control.

4. THE BUSINESS MANAGER: He shall be the secretary and the treasurer of the station; he shall maintain and preside over a department concerned with the business matters of the station. These matters shall include keeping a complete record of all financial transactions, supplying the X

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Station Manager with a monthly summary of financial matters, and with a complete record of the financial status of the station at least once each school semester, communicating with correspondents of the organization, maintaining relations with the station's national and local advertising representative(s) and services thereof, and collecting membership dues.

5. THE RECORDING SECRETARY: He shall act as secretary at all meetings of the Executive Committee of the station and at all meetings of the members of the station at large. He shall be responsible for the notation of minutes at the aforesaid meetings and for submitting these minutes before the following meetings. He shall furthermore keep these minutes on file as a part of the essential records of the station.

6. THE DIRECTOR OF PUBLIC RELATIONS: He shall be responsible for maintaining and presiding over a department whose duties will be to provide publicity and promotion of the station, making available the news of the station and to advertise the station. This department shall maintain close contact with all other departments of the station.

7. THE SPORTS DIRECTOR: He shall be responsible for the coverage and broadcasting of all sports activities covered by the station; he shall be directly responsible to the Program Director and shall recommend to him sports events to be broadcast.

8. THE RECORD LIBRARIAN: He shall be

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responsible for the care and maintenance of all recordings and tapes owned by or in the care of the station; he shall work with the Business Manager on all Record Contracts and shall be in charge of the procurment of recordings.

9. THE DIRECTOR OF CAMPUS NEWS: He shall be responsible for the obtaining, programming and broadcasting of all news concerning the University. He shall also maintain close liason with the Heights Daily News. He shall be responsible for the gathering of weather reports from the Heights Meteorology Department.

10. THE FACULTY ADVISOR: He shall guide the officers of the station in their duties with his comments and criticisms and shall act as a liason between these officers and the University.

ARTICLE IV

The EXECUTIVE COMMITTEE of the station:

1. Shall be composed of the Station Manager, Program Director, Chief Engineer, Business Manager, and Recording Secretary. The duties of the Executive Committee shall be to act as the policy making department of the station. The station's policy is to be decided in the following manner:-

Any act affecting policy must be presented to the committee by one of its members in the form of a motion or resolution. After due discussion and, at the end of said discussion, at the discretion of the Presiding Chairman or the insistence of a simple majority of the Committee

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a vote on the measure will be called by role. A simple majority of the members present, voting in favor of the measure shall be necessary for the passage of the measure.

2. A quorum of the Executive Committee shall be constituted by the presence of three (3) members.

3. Any member of the executive board or committee may, if he wishes, present his vote via a proxy. All proxy votes must be in writing and are to be filed with the Recording Secretary.

4. The Executive Committee shall, at the discretion of the Presiding Chairman and with the approval of a simple majority of the above committee, invite the station members at large to any of its meetings for discussion of any matters concerning the station and/or the membership at large.

5. The minutes of all Executive Committee meetings will at all times be available to any member of the station at large upon written request to the Recording Secretary and the Business Manager. Carbon copies are not to be accepted.

6. Meetings of the Executive Committee shall be held at the discretion of the Station Manager, but in no event less than monthly during the school year.

7. The members of the Executive Committee shall place before the Committee all pertinent suggestions and criticisms of any member of the station at large.

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ARTICLE V

All meetings of the station members at large, will be held no less than once per school year. At such meetings, voting will be held on all measures prescribed necessary for approval by the membership in this Constitution.

Parliamentary procedure will govern and the Station Manager will, at his discretion, appoint a Parliamentarian who will advise him on Parliamentary procedure.

ARTICLE VI

Officers will be appointed by a vote of the Executive Committee. The elections of the Station Manager, Program Director, Chief Engineer, Business Manager, and Recording Secretary will be subject to ratification by the membership at large in a special election meeting. A simple majority of those present and voting in favor of an appointee shall be necessary for election. Elections are to be completed at a date no later than the thirtieth day of March and no earlier than the first day of March. Qualifications for the aforementioned five (5) positions shall include not less than one (1) year of membership. The Station Manager, Program Director, and Chief Engineer may only hold office for one (1) year. The Business Manager and Recording Secretary may hold office for two (2) years. At the expiration of such periods the above mentioned individuals will retire to an advisory position. These regulations do not apply to the officials of the station at the time of the ratification of this Constitution.

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ARTICLE VII

Newly elected officers will be installed not later than the fifteenth (15) day of April.

ARTICLE VIII

Administrative positions vacated for any reason must be filled within thirty (30) days.

ARTICLE IX

Unexcused absence from a meeting of the Executive Committee may subject the absentee to fine or after three absences dismissal from that committee at the discretion of the remaining members. Fines will be One (\$1.00) Dollar per absence.

Unexcused absence from a meeting of the membership at large may subject the absentee to a fine of fifty (\$.50) cents.

Absence from, or lateness to, a program assignment may subject the violator to a fine of fifty (\$.50) cents, at the discretion of the Program Director. Excessive abuses will subject the violator to dismissal from the station at the discretion of the Executive Committee.

All fines may be appealed after payment by requesting a hearing from the Executive Committee. This shall be done in a written request to the Business Manager.

ARTICLE X

Membership dues are to be no more than Two (\$2.00) Dollars for the initial semester of membership and no more than One (\$1.00) Dollar for each succeeding semester. Dues will be recommended by the Executive Committee and will be

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subject to the approval of the membership at large. Such dues are to be payable to the Business Manager not later than the Thirtieth (30) day of October and the last day of February. Equal dues will be assessed of all members. Members who have not paid dues will be subject to immediate dismissal from the station at the discretion of the Executive Committee.

ARTICLE XI

Amendments to this Constitution shall be recommended to the Executive Committee. If approved by the Committee they are to be voted on by the membership at large. Two-thirds (2/3) of the entire official membership voting in favor of the amendment shall constitute ratification.